

নং- ০৫.০০.০০০০.২০২.০০.০২৯.১৫-৩৩১

তারিখ: ২৮ জুলাই, ২০১৫ খ্রি.

বিষয়: বৈদেশিক প্রশিক্ষণের সুযোগ বরাদ্দ।

সূত্র: অর্থনৈতিক সম্পর্ক বিভাগের স্মারক নং-০৯.৮২২.০২৫.০০.০০.০০৩.২০১৫-১৮৭, তারিখ: ২৮ মে, ২০১৫

আন্তঃমন্ত্রণালয় বৃত্তি বরাদ্দ কমিটির ০১/২০১৫ নং সভার অনুমোদনক্রমে উপর্যুক্ত সূত্রে প্রাপ্ত ভারতের ITEC বৃত্তির আওতায় নিম্নলিখিত প্রশিক্ষণের সুযোগসমূহ নিম্নোক্ত ছকের ৬নং কলামে বর্ণিত মন্ত্রণালয়/বিভাগের অনুকূলে বরাদ্দ করা হয়েছে:

ক্রঃ নং	প্রশিক্ষণের শিরোনাম, কোর্সের মেয়াদ, প্রতিষ্ঠানের নাম ও স্থান	যোগ্যতা/টাংটি গুণ	সুযোগ সংখ্যা	মনোনয়ন প্রদানের শেষ তারিখ	বরাদ্দকৃত মন্ত্রণালয়/বিভাগ
১.	4 Specialized Programme on Design, Development and Implementation of E-Learning Courses 8 weeks 26-10-2015 to 18-12-2015 CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING NOIDA	Two years technical course or graduate in any stream after 12 years of schooling.	০১	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
২.	8 Certificate Course in Computer Hardware and Networking (Including A+,N+,CCNA, IT Security and Exposure to ITIL & Cloud Computing) 12 weeks 02-11-2015 to 22-01-2016 CMC LTD	Graduates in science/math's or equivalent degree and preferably with a basic knowledge of computers, with relevant work experience.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
৩.	13 Certificate Course in English Fluency and IT Skills 12 weeks 14-03-2016 to 03-06-2016 CMC LTD	The course is designed for participants who look forward to read, write and speak English fluently, use computers/IT effectively at work and wish to be ready for an international work environment, the participant must have relevant work experience.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
৪.	14 Entrepreneurship Education to Strengthen Emerging Economies 6 weeks 22-02-2016 to 01-04-2016 ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA	A degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
৫.	5 Advanced Certificate Course On Information And Communication Technology In Education And Training 8 weeks 25-11-2015 to 19-01-2016 NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH	Degree/diploma in information technology (IT)/computer science/information and communication technology/educational technology/engineering education/network technology/ communication technology/internet security technologies/network security. Must possess minimum two years' work experience in teaching/IT/ICT application design, development and training and having proficiency in spoken and written English.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
৬.	6 Advanced Certificate Course On Curriculum Design And Instructional Materials Development 8 weeks 25-11-2015 to 19-01-2016 NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH	Degree or diploma in engineering/technology or in any vocational field with minimum 5 years' experience in teaching/training/administration. Must have proficiency in spoken and written English and comprehension of English. SI No. 3: Teachers/practicing librarians and/or curriculum developers in library and information science having a diploma/degree in library and information science or equivalent. With minimum two years experience of teaching/administration of library with proficiency in spoken and written English.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
৭.	7 Advanced Certificate Course On Educational Media Production For E-Learning 8 weeks 27-01-2016 to 22-03-2016 NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH	Degree or diploma in engineering / technology or in science and arts with interest in developing video programmes with proficiency in spoken, written and Comprehension of English. Must possess experience in teaching/developing video programmes for technical, vocational, arts and science fields.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
৮.	1 International Diploma in Educational Planning and Administration (IDEPA-XXXII) 13 weeks 01-02-2016 to 30-04-2016 NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION	Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. Heads of educational institutions (School, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and are eligible to apply.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়

A/O

কোর্সের
স্বাক্ষর

১৫৪

২

F. M. M.

202-662

শিক্ষা মন্ত্রণালয় প্রাপ্তি ও জারী ইউনিট
 প্রাপ্তি সংখ্যা: ৬২৫০
 প্রাপ্তির তারিখ: ২০/৬/১৬
 শাখা নং: প্রাপ্তি সংখ্যা
 প্রাপ্তির তারিখ:

শিক্ষা মন্ত্রণালয়
 যুগ্ম-সচিব (প্রশাসন, প্রশংসা ও কার্যালয়)
 ডায়েরী নং: ২০১৬
 তারিখ: ২০/৬/১৬

-০২-

৯.	8-Mechatronics and its Applications 10 weeks 18-01-2016 to 25-03-2016 CENTRAL INSTITUTE OF TOOL DESIGN	Degree/diploma in mechanical/production/electrical/electronics/instrumentation/automobile engineering or equivalent with relevant work experience.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
১০.	3 Management Development Program on Operation, Maintenance and Repair of Analytical Equipment 8 weeks 09-12-2015 to 02-02-2016 CENTRAL SCIENTIFIC INSTRUMENTS ORGANIZATION	Graduates/diploma in electronics/electrical/instrumentation/bio-medical/lab technician or a post graduate/graduate in physics/chemistry/pharmacy/medical doctor/bio-chemist/forensic scientist/agricultural research scientist and technologist having 2 years experience/responsibility of maintenance management of analytical equipment.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়
১১.	7 Advanced Certificate Course in English Language & IT Proficiency 9 weeks 04-11-2015 to 05-01-2016 Shriram Institute of Business and Information Technology	Must have completed high school.	০২	কোর্স শুরুর ৩ মাস পূর্বে	শিক্ষা মন্ত্রণালয়

APD
 ২০/৬/১৬

- ০২। উক্ত প্রশিক্ষণের সুযোগ সংক্রান্ত প্রাপ্ত সমুদয় কাগজপত্র এতদসঙ্গে সংযুক্ত করা হল। ITEC Programme এ প্রার্থী নির্বাচনের ক্ষেত্রে বয়স ২৫-৪৫ বছর ও চাকুরিকাল কমপক্ষে ০৫ বছর হতে হবে। ইতিপূর্বে যারা ITEC, Colombo Plan এবং Train the Trainer এ অংশগ্রহণ করেছেন তাঁদের মনোনয়ন প্রদান করা যাবে না।
- ০৩। প্রার্থী মনোনয়নের ক্ষেত্রে কোর্সের সঙ্গে প্রার্থীর কাজের সম্পৃক্ততা অবশ্যই থাকতে হবে। এছাড়া প্রার্থীকে ইংরেজীতে পারদর্শী এবং শারীরিকভাবে উপযুক্ত থাকতে হবে।
- ০৪। আগ্রহী ও যোগ্য কর্মকর্তাবৃন্দকে <https://itecgoi.in/meaportal/register> Applicant ওয়েব সাইটের মাধ্যমে নির্ধারিত ফরমে আবেদন করতে হবে। অনলাইনে করা আবেদনের আইডি নাম্বারসহ ৩ সেট প্রিন্ট কপি, ভোটার আইডি কার্ড, স্বাস্থ্যগত সনদ ও শিক্ষাগত সনদের কপি এবং অফিসিয়াল পাসপোর্টের কপিসহ আবেদন পত্রসমূহ নির্ধারিত সময়ের (৫নং কলামে বর্ণিত) পূর্বে মনোনয়নকারী কর্তৃপক্ষের অনুমোদনসহ অর্থনৈতিক সম্পর্ক বিভাগে প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য ৬ নং কলামে বর্ণিত মন্ত্রণালয়/বিভাগ-কে অনুরোধ করা হল।
- ০৫। জনপ্রশাসন মন্ত্রণালয়ের ২৯/৮/৯২খিঃ তারিখের স্মারক নং-সম (বিঃপ্রঃ)-৮০/৯২-৫১৮(৫০০) নং আদেশ এবং ১২ মে ২০০৩ তারিখে প্রকাশিত গেজেটে (জনপ্রশাসন মন্ত্রণালয়ের বিদেশ প্রশিক্ষণ গবেষণা শাখা) জনপ্রশাসন প্রশিক্ষণ নীতিমালার আলোকে এ বিষয়ে প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে অনুরোধ করা হল।
- ০৬। উল্লেখ্য, বিদেশ প্রশিক্ষণে কর্মকর্তা মনোনয়ন বিষয়ে প্রধানমন্ত্রীর কার্যালয়ের ১৯ জুন, ২০১১ খ্রি. তারিখের ০৩.০৬.০২৫.০৬.০০.০০৩.২০১১-১৪৪ (৫০০) সংখ্যক পত্রের মর্মানুসারে প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে অনুরোধ করা হল।

সংযুক্তি: বর্ণনামতে।

শিক্ষা সচিবের দপ্তর

ডায়েরী নং	তারিখঃ
<input type="checkbox"/> অতিঃ সচিব (প্রশংসা ও অর্থ)	<input type="checkbox"/> অতিঃ সচিব (উন্নয়ন)
<input type="checkbox"/> অতিঃ সচিব (বিদ্যালয়/কলেজ)	<input type="checkbox"/> অতিঃ সচিব (অ'ডিট ও আইন)
<input type="checkbox"/> অতিঃ সচিব (কম্পিউটার)	<input type="checkbox"/> প্রধান (পরিচালনা)
<input type="checkbox"/> অতিঃ সচিব (২য় দপ্তর)	<input type="checkbox"/> যুগ্ম-সচিব (সমাধি-১)
<input type="checkbox"/> যুগ্ম-সচিব (কলেজ)	<input type="checkbox"/> যুগ্ম-সচিব (সমাধি-২)

একান্ত সচিব

২০/৬/১৬/১৬
 (ড. আবদুল হামিদ)
 উপসচিব
 ফোন: ৯৫৭৪৪২৬
sasit.mepa@gmail.com

সচিব
 শিক্ষা মন্ত্রণালয়।

অনুলিপিঃ সদয় অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য

১। সিনিয়র সচিব, অর্থনৈতিক সম্পর্ক বিভাগ, শেরে বাংলানগর, ঢাকা (দৃঃ আঃ-উপসচিব, বৃত্তি-২ অধিশাখা)।

২০-৬-২০১৬

অতিঃ সচিব মহোদয়ের দপ্তর
 ডায়েরী নং: ১৬৩০
 তারিখ: ২০/৬/১৬

অতিঃ সচিব (প্রঃ ও অঃ) এর দপ্তর

<input type="checkbox"/> অতিঃ সচিব (উন্নয়ন)	<input type="checkbox"/> যুগ্ম-সচিব (প্রশাসন/কলেজ)
<input type="checkbox"/> অতিঃ সচিব (বিদ্যালয়/কলেজ)	<input type="checkbox"/> যুগ্ম-সচিব (মাধ্যমিক-১/২)
<input type="checkbox"/> অতিঃ সচিব (২য় দপ্তর/বিপণি)	<input type="checkbox"/> সিনিয়র সহকারী সচিব (সমাধি)
<input type="checkbox"/> উপসচিব (কলেজ)	<input type="checkbox"/> উপ-সচিব (প্রশিক্ষণ)
<input type="checkbox"/> উপ-সচিব (অ'ডিট ও আইন)	<input type="checkbox"/> সিনিয়র নিউটন এনালিস্ট
<input type="checkbox"/> উপ-সচিব (পরিচালনা)	<input type="checkbox"/> লাইব্রেরী
<input type="checkbox"/> সিনিয়র অফিস সহকারী (প্রশাসন-১)	<input type="checkbox"/> বাস্তবায়ন কর্মকর্তা
<input type="checkbox"/> মহানগর সচিব মেসারঃ	

অতিরিক্ত সচিব (প্রঃ ও অঃ)

শিক্ষা মন্ত্রণালয়
 প্রশাসন শাখা-১
 ডায়েরী নং: ২০০
 তারিখ: ২০/৬/১৬

৬০১৬
 সিনিয়র সচিব (সমাধি)
 মন্ত্রণালয়

**10. CENTRE FOR DEVELOPMENT OF
ADVANCED COMPUTING NOIDA**

B-30, Institutional Area, Sector-62, Noida, 201307
Landline No.: 120-3063371 /120-3063372
Fax No.: 120-3063374
Email Id: bkm@cdac.in
Website: www.cdac.in

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Navneet Jain
Principal Technical Officer
Telephone no.: 0120-3063396
Mobile No.: 9811900728
Email Id: navneetjain@cdac.in
Fax: 0120-3063374

Head of the Institute

Dr. B K Murthy
Executive Director
Landline no.: 0120-3063319
Mobile no. 9810601683
Email Id: bkm@cdac.in Fax:
0120-3063317

ITEC Course Coordinator

Mr. V K Sharma
Associate Director
Landline no.: 0120-3063303
Mobile: 9811900715
Email Id: vksharma@cdac.in
Fax: 0120-3063374
Mr. Navneet Jain
Principal Technical Officer
Landline no.: 0120-3063396
Mobile: 9811900728
Email Id: navneetjain@cdac.in
Fax: .0120-3063374

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialised Programme on Web Application Development using Open Source Tools	12	27-07-2015	16-10-2015	30
2	Specialised Programme on E-Governance Application Development	12	27-07-2015	16-10-2015	30
3	Specialised Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8	26-10-2015	18-12-2015	30
4	Specialised Programme on Design, Development and Implementation of E-Learning Courses	8	26-10-2015	18-12-2015	30
5	Specialised Programme on Big Data Analytics	12	21-12-2015	11-03-2016	30
6	Specialised Programme on Internetworking Design and Lan Wan Administration	12	04-01-2016	25-03-2016	30
7	Specialised Programme on Application Development using GIS and Remote Sensing	12	14-03-2016	03-06-2016	30
8	Specialised Programme on Web Application Using .Net	8	28-03-2016	20-05-2016	30

Eligibility Criteria

SI No. 1,4,6&7: Two years technical course or graduate in any stream after 12 years of schooling.

SI No. 2 & 8: Two years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

SI No. 3: Two years technical course or graduation with knowledge of a) windows operating system preferably familiarity with its administration though not essential. b) understanding of networking, OSI model & concept of protocols.

SI No. 5: Two years technical course or graduate in IT stream. Knowledge of any database is desirable.

SI No. 8: Two years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

Signature

-36-

11. CENTRE FOR EXCELLENCE IN TELECOM TECHNOLOGY AND MANAGEMENT

Technology Street, Powai, Mumbai-78
Landline No.: 22-25714585 /22-25714580
Fax No.: 22-25707274
Email Id: debdpr@mtnl.net.in
Website: www.cettm.mtnl.in

Head of the Institute

Mr. Harcharn Singh
General Manager (TRG)
Landline no.: 02225708010
Mobile no. 9869009595 Email
Id: gmtrg1@mtnl.net.in Fax:
02225707060

24 hours Emergency/After Office/Holiday Contact Nos

Mr. T R Jadhav
DM (BDPR)
Telephone no.: 02225714588
Mobile No.: 9869265838
Email Id: trjmtnl@gmail.com
Fax : 02225714644

ITEC Course Coordinator

Mr. R P Gupta
SM (BDPR)
Landline no.: 02225714585
Mobile: 9869018585
Email Id: debdpr@mtnl.net.in
Fax: 02225714644

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Next Generation Network Technology and Future Trends	8	06-07-2015	28-08-2015	24
2	Database Management and Web Programming	8	27-07-2015	18-09-2015	30
3	Telecom Management	8	03-08-2015	25-09-2015	30
4	Data Communication and IP Technology	8	17-08-2015	09-10-2015	24
5	Intelligent Networks, Value Added Services and Modern Switching Technologies	8	24-08-2015	16-10-2015	30
6	Internet Protocol Version-6 (IPv6)- Implementation Strategies in Telecom Networks	8	07-09-2015	30-10-2015	24
7	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	21-09-2015	13-11-2015	24
8	Broadband Technologies and Future Trends	8	05-10-2015	27-11-2015	30
9	Mobile Technologies and Services	8	12-10-2015	04-12-2015	30
10	Multi Protocol Label Switching (MPLS) Technologies	8	19-10-2015	11-12-2015	24
11	Mobile Technologies And Services	8	11-01-2016	04-03-2016	30
12	Multi Protocol Label Switching (MPLS) Technologies	8	18-01-2016	11-03-2016	30
13	Telecom Management	8	25-01-2016	18-03-2016	30
14	Data Communication And IP Technologies	8	08-02-2016	01-04-2016	30
15	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	22-02-2016	15-04-2016	30
16	Next Generation Network Technologies and Future Trends	8	29-02-2016	22-04-2016	30
17	Broadband Technologies and Future Trends	8	14-03-2016	06-05-2016	30

Eligibility Criteria

- SI No. 1,3,6 to 13,15,16 &17: Degree/diploma with minimum one years working experience in the relevant field.
- SI No. 2: Engineering degree / diploma with minimum one year working experience in any database management system / web programming
- SI No. 4: Engineering degree / diploma with minimum one year working experience in data Network.
- SI No. 5 &14: Engineering degree / diploma with minimum one year working experience in the relevant field.

12. CMC LTD

C-11, Community Centre (Behind Janak Cinema)
Janakpuri, New Delhi-110058

Landline No.: 11-65515112 /011-64731330

Fax No.: 011-23736159

Email Id: kumud.sethi@cmcltd.com

Website: www.cmcltd.com

Head of the Institute

Mr. Kumud Sethi

Regional Head - E&T(NR)

Landline no.: 011-65515112

Mobile no. 9818119202

Email Id: kumud.sethi@cmcltd.com

Fax: 011-23736159

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Kumud Sethi

Regional Head - E&T(NR)

Telephone no.: 011-65515112

Mobile No.: 9818119202

Email Id: kumud.sethi@cmcltd.com

Fax : 011-23736159

ITEC Course Coordinator

Mr. Shimul Paul

Academic Coordinator

Landline no.: 011-64731356

Mobile: 9903017402

Email Id: shimul.paul@cmcltd.com

Fax: 011-25624211

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course in Advanced Java Technology with Framework (Including Web, Android Application, Exposure to Software Engineering and RDBMS)	12	11-05-2015	31-07-2015	35
2	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet Skills)	8	15-06-2015	07-08-2015	35
3	Certificate Course In Computer Hardware and Networking (Including A+,N+,CCNA, IT Security and Exposure to ITIL and Cloud Computing)	12	06-07-2015	25-09-2015	35
4	Certificate Course in English Fluency And IT Skills	12	06-07-2015	25-09-2015	35
5	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet Skills)-	8	07-09-2015	30-10-2015	35
6	Certificate Course in Linux Administration and RDBMS (including Exposure to ITIL and Cloud Computing)	8	05-10-2015	27-11-2015	35
7	Certificate Course in English Fluency and IT Skills	12	02-11-2015	22-01-2016	35
8	Certificate Course in Computer Hardware and Networking (Including A+,N+,CCNA, IT Security and Exposure to ITIL & Cloud Computing)	12	02-11-2015	22-01-2016	35
9	Certificate Course in RDBMS and Advanced Web Technology (Including .Net Framework, MVVM, WCF, WPF, LINQ,WF and Exposure to SHAREPOINT SERVER And Cloud Computing)	12	07-12-2015	26-02-2016	35
10	Certificate Course in English Fluency And IT Skills	12	11-01-2016	01-04-2016	35
11	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet Skills)	8	08-02-2016	01-04-2016	35
12	Certificate Course in Linux Administration and RDBMS (Including Exposure to ITIL and Cloud Computing)	8	22-02-2016	15-04-2016	35
13	Certificate Course in English Fluency and IT Skills	12	14-03-2016	03-06-2016	35

Eligibility Criteria

SI No.1 & 9 : Graduates (or equivalent degree) holders who have basic knowledge of computers preferably with proficiency of any one computer programming language, with relevant work experience.

SI No. 2 & 11: The course is designed for participants who look forward skills to enhance their business communication and life skills (including essential internet skills), the participant must have relevant work experience.

SI No. 3,5,6,8 & 12: Graduates in science/math's or equivalent degree and preferably with a basic knowledge of computers, with relevant work experience.

SI No. 4,7,10&13: The course is designed for participants who look forward to read, write and speak English fluently, use computers/IT effectively at work and wish to be ready for an international work environment, the participant must have relevant work experience.

13. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY

Tarnaka, Hyderabad 500007
 Landline No.: 040-27689400 /40-27689460
 Fax No.: 040-27098141
 Email Id: registrareflu.11@gmail.com
 Website: www.efluniversity.ac.in

Head of the Institute

Prof. Sunaina Singh
Vice-Chancellor
 Landline no.: 040-27098141
 Mobile no. 9000501357
 Email Id: vceflu@gmail.com
 Fax: 040-27070029

24 hours Emergency/After Office/Holiday Contact Nos

Dr. Meera Srinivas
 Associate Professor
 Telephone no.: 040-27680540
 Mobile No.: 9676404243
 Email Id: chief.itp@gmail.com

ITEC Course Coordinator

Dr. Meera Srinivas
 Associate Professor
 Landline no.: 040-27689540
 Mobile: 9676404243
 Email Id: chief.itp@gmail.com

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Progress to Proficiency-Basic	12	16-06-2015	07-09-2015	30
2	Progress to Proficiency-Advanced	12	16-06-2015	07-09-2015	30
3	Progress to Proficiency-Intermediate	12	16-06-2015	07-09-2015	30
4	Progress to Proficiency-Intermediate	12	15-09-2015	07-12-2015	30
5	Progress to Proficiency-Advanced	12	15-09-2015	07-12-2015	30
6	Progress to Proficiency-Basic	12	15-09-2015	07-12-2015	30
7	Progress to Proficiency-Basic	12	07-01-2016	30-03-2016	30
8	Progress to Proficiency-Advanced	12	07-01-2016	30-03-2016	30
9	Progress to Proficiency-Intermediate	12	07-01-2016	30-03-2016	30

Eligibility Criteria

SI No. 1,6 & 7: For the basic course, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature. They must be able to write simple sentences in English. The candidate must have 5 years minimum experience.

SI No. 2,5 & 8: For the advanced course, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for academic and official purposes. The candidate must have 5 years minimum experience.

SI No. 3,4 & 9: For the intermediate course, the candidates must be able to listen, read, write and speak English for social purposes with a moderate degree of fluency and accuracy. The candidate must have 5 years minimum experience.

20. ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA

Village Bhat, P.O.Bhat 382428
Dist. Gandhinagar
Landline No.: 79-23969151 /79-23969161
Fax No.: 79-23969164
Email Id: ifo@ediindia.org
Website: www.ediindia.org

Head of the Institute

Dr. Dinesh Awasthi
Director
Landline no.: 079-23969151
Mobile no. 9925014007
Email Id: dinesh@ediindia.org
Fax: 079-23969164

24 hours Emergency/After Office/Holiday Contact Nos

Mr. K.K. Soni
Dy. Chief Admn. Officer
Telephone no.: 079-26753818
Mobile No.: 9925236168
Email Id: kksoni@ediindia.org
Fax : 079-23969160

ITEC Course Coordinator

Ms. Lalitha Krishnan
ITEC Programme Coordinator
Landline no.: 079-25468452
Mobile: 9974694496
Email Id: lalitha@ediindia.org
Fax: 079-23969160

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	2-Year Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE)	96	30-06-2015	30-04-2017	10
2	Industrial, Infrastructure and Sustainable Project Preparation and Appraisal	6	10-08-2015	18-09-2015	30
3	Empowering Women through Entrepreneurship Development	6	10-08-2015	18-09-2015	30
4	Capital Markets and Investment Banking	6	28-09-2015	06-11-2015	30
5	Entrepreneurship and Small Business Promotion	6	28-09-2015	06-11-2015	30
6	Informal Sector Enterprise, Entrepreneurship and Local Economic Development	6	28-09-2015	06-11-2015	30
7	Business Research Methodology and Data Analysis	8	26-10-2015	18-12-2015	30
8	Entrepreneurial Management	6	16-11-2015	22-12-2015	30
9	Promoting Innovations and Entrepreneurship Through Incubation	6	04-01-2016	12-02-2016	30
10	Cluster Development Executives Programme	6	04-01-2016	12-02-2016	30
11	SME Banking and Financial Services	6	04-01-2016	12-02-2016	30
12	Sustainable Livelihoods and Mainstreaming with Market	6	22-02-2016	01-04-2016	30
13	Agri-Entrepreneurship and Supply Chain Management	6	22-02-2016	01-04-2016	30
14	Entrepreneurship Education to Strengthen Emerging Economies	6	22-02-2016	01-04-2016	30

Eligibility Criteria

SI No. 1: A University degree in any discipline with minimum 50% aggregate marks and a valid graduate management admission test (GMAT) score (from year 2010 onward).

SI No. 2,3,5,6, 8 to 14: A degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.

SI No. 4: A degree in any discipline with minimum 2 years of work experience.

SI No. 7: Diploma/degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.

21. NATIONAL INSTITUTE FOR MICRO SMALL & MEDIUM ENTERPRISES

Yousufguda, Hyderabad PIN: 500045
Landline No.: 40-23608544 /40-23608546
Fax No.: 40-23608547
Email Id: registrar@nimsme.org
Website: www.nimsme.org

Head of the Institute

Mr. M. Chandrasekhar Reddy
Director General
Landline no.: 040-23608577
Mobile no. 9866019324
Email Id: dg@nimsme.org
Fax: 040-23541260

24 hours Emergency/After Office/Holiday Contact Nos

Mr. N. Murali Kishore
Asst. Registrar
Telephone no.: 040-23608544
Mobile No.: 9391032238
Email Id: ar@nimsme.org
Fax : 040-23608547

ITEC Course Coordinator

Dr. N. Srilakshmi
Registrar
Landline no.: 040-23608544
Mobile: 9391010382
Email Id: registrar@nimsme.org
Fax: 040-23608956

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Communication Skills in English and Tourism and Hospitality Management (ETHM)	12	10-08-2015	30-10-2015	35
2	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises	12	10-08-2015	30-10-2015	35
3	Capacity Building for Providing Alternative Livelihood Opportunities for Poor (CBALO)	8	07-09-2015	30-10-2015	35
4	Enterprise Development through Micro Finance (EDMF)	8	07-09-2015	30-10-2015	35
5	Empowerment of Women through Enterprises (EWE)	8	16-11-2015	08-01-2016	35
6	Training Methods and Skills for Managers (TMSM)	8	16-11-2015	08-01-2016	35
7	Total Quality Management and ISO 9001:2008/14001/22000/27000 and Six Sigma (TQM)	8	16-11-2015	08-01-2016	35
8	SME Financing - Approaches and Strategies (SMEFAS)	8	16-11-2015	08-01-2016	35
9	Innovative Strategies for SME Development (ISSD)	8	16-11-2015	08-01-2016	35
10	Promotion of Micro Enterprises (POME)	8	25-01-2016	18-03-2016	35
11	Planning and Promotion of Agro and Food Enterprises (PAFE)	8	25-01-2016	18-03-2016	35
12	Training of Trainers in Entrepreneurship and Skill Development (ToT-ESD)	8	25-01-2016	18-03-2016	35
13	Tourism and Hospitality Management (THM)	8	25-01-2016	18-03-2016	35

Eligibility Criteria

SI No. 1 to 13: Graduation with 3 years of work experience, or Diploma with 5 years of work experience, or Certificate with 7 years of work experience.

30. NATIONAL INSTITUTE OF TECHNICAL
TEACHERS TRAINING AND RESEARCH

Address: TARAMANI, CHENNAI - 600 113
Landline No.: 044-22545447 /044-22545406
Fax No.: 044-22541126
Email Id: dir@nitttr.ac.in
Website: www.nitttr.ac.in

Head of the Institute

Dr. S. Dhanapal
Director i/c
Landline no.: 04422545406
Mobile no. 9884856985
Email Id: dir@nitttr.ac.in
Fax: 04422541126

24 hours Emergency/After Office/Holiday Contact Nos

Dr. T. Jagathrakshakan
Professor & Head i/c Centre for International
Affairs Telephone no.: 04422545447
Mobile No.: 9790895361
Email Id: jagath.rkn@gmail.com
Fax no.: 04422541126

ITEC Course Coordinator

Dr. T. Jagathrakshakan
Professor & Head i/c Centre for International
Affairs Landline no.: 04422545447
Mobile: 9790895361
Email Id: jagath.rkn@gmail.com
Fax: 04422541126

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Certificate Course On Sustainable Development And Environmental Management	8	22-07-2015	15-09-2015	25
2	Advanced Certificate Course On Women Empowerment Through Technical And Vocational Education	8	22-07-2015	15-09-2015	25
3	Advanced Certificate Course On Modern Library Practices	8	23-09-2015	17-11-2015	25
4	Advanced Certificate Course On Spatial Information Technology For Urban Planning And Management	8	23-09-2015	17-11-2015	25
5	Advanced Certificate Course On Information And Communication Technology In Education And Training	8	25-11-2015	19-01-2016	25
6	Advanced Certificate Course On Curriculum Design And Instructional Materials Development	8	25-11-2015	19-01-2016	25
7	Advanced Certificate Course On Educational Media Production For E-Learning	8	27-01-2016	22-03-2016	25
8	Advanced Certificate Course On Electronics For Industry-	8	27-01-2016	22-03-2016	25

Eligibility Criteria

SI No. 1: Degree in engineering/technology/science or in any vocational field with minimum 3 years experience in teaching/training/administration and proficiency in spoken and written English.

SI No. 2&6: Degree or diploma in engineering/technology or in any vocational field with minimum 5 years experience in teaching/training/administration. Must have proficiency in spoken and written English and comprehension of English.

SI No. 3: Teachers/practicing librarians and/or curriculum developers in library and information science having a diploma/degree in library and information science or equivalent. With minimum two years experience of teaching/administration of library with proficiency in spoken and written English.

SI No. 4: Diploma/degree/post graduation in science or engineering or social science or management with minimum three years of experience in teaching/training/research/consultancy/administration/policy planning in colleges, universities, research laboratories, industries, companies and training organizations.

SI No. 5: Degree/diploma in information technology (IT)/computer science/information and communication technology/educational technology/engineering education/network technology/ communication technology/internet security technologies/network security. Must possess minimum two years work experience in teaching/IT/ICT application design, development and training and having proficiency in spoken and written English.

SI No. 7: Degree or diploma in engineering / technology or in science and arts with interest in developing video programmes with proficiency in spoken, written and comprehension of English. Must possess experience in teaching/developing video programmes for technical, vocational, arts and science fields.

SI No. 8: Diploma or degree in physics, electrical, electronics & communication engineering, instrumentation & allied disciplines. Practicing teachers / trainers /engineers and administrators in the above field.

29. NATIONAL CRIME RECORDS BUREAU

East Block -7, Sector -16, R.K. Puram, New Delhi 110066

Landline No.: 11-26101767/11-26172324

Fax No.: 11-26180347

Email Id: training@ncrb.nic.in

Website: www.ncrb.gov.in

24 hours Emergency/After Office/Holiday Contact Nos

Dr. Pawan Bhardwaj

Joint Assistant Director (Trg)

Telephone no.: 011-26101767

Mobile No.: 8800897906 Email

Id: training@ncrb.nic.in

Fax no.: 011-26180347

Mr. Unnikrishnan.R

Data Processing Assistant, Grade-A

Telephone no.: 011-26101767

Mobile No.: 9313498559

Email Id: uk@ncrb.nic.in

Fax no.: 011-26180347

S. No. Course Name

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Programme in Computer Networking and Security	6	29-06-2015	07-08-2015	35
2	Advanced Fingerprint Science	6	29-06-2015	07-08-2015	35
3	Advanced Fingerprint Science	6	29-06-2015	07-08-2015	35
4	Information Technology in Law Enforcement	6	05-10-2015	13-11-2015	35
5	Advanced Course on Information Technology in Law Enforcement	6	05-10-2015	13-11-2015	35
6	Advanced Fingerprint Science & IT	12	04-01-2016	25-03-2016	35

SI No. 1 & 4: Preferably Graduate. Middle level decision making law enforcement officers with at least 6 years of service in information technology field. They should be able to speak, read & write English.

SI No. 2, 3 & 6: Preferably Graduate. Middle level decision making officers engaged in fingerprint identification activities with at least 5 years of service. They should be able to read, write & speak English.

SI No. 5: Preferably graduates. Middle level decision making law enforcement officers with at least 5 years of service and knowledge of computer programming. They should be able to speak, read & write English.

ITEC Course Coordinator

Dr. Pawan Bhardwaj

Joint Assistant Director (Trg)

Landline no.: 011-26101767

Mobile: 8800897906

Email Id: training@ncrb.nic.in

Fax: 011-26180347

Head of the Institute

Mr. R.R. Verma, IPS

Director General

Landline no.: 011-26104648

Mobile no. 26104648

Email Id: director@ncrb.nic.in

Fax: 011-26186576

**32. NATIONAL UNIVERSITY OF EDUCATIONAL
PLANNING AND ADMINISTRATION**

17 B, Sri Aurobindo Marg, New Delhi - 110016

Landline No.: 011-26544800 /011-26544863

Fax No.: 011-26853041

Email Id: idepa@nuepa.org

Website: www.nuepa.org

24 hours Emergency/After Office/Holiday Contact Nos

Dr. Mona Sedwal

Programme Coordinator

Telephone no.: 01126544871

Mobile No.: -

Email Id: monasedwal@nuepa.org

Fax no.: 01126853041

Head of the Institute

Prof. R. Govinda

Vice Chancellor

Landline no.: 01126515472

Email Id: vc@nuepa.org

Fax: 01126853041

ITEC Course Coordinator

Prof. Najma Akhtar

Head and Programme Director

Landline no.: 01126544839

Mobile: 0989967510

Email Id: najmaakhtar@nuepa.org

Fax: 01126865180

Prof. B. K. Panda

Senior Programme Coordinator

Landline no.: 01126544863

Mobile: 0981069829

Email Id: bkpanda@nuepa.org

Fax: 01126853041

S. No. Course Name

**Duration
(in weeks)**

Start Date

End Date

**Seats
(Max)**

1 International Diploma in Educational Planning
and Administration (IDEPA-XXXII)

13

01-02-2016

30-04-2016

35

Eligibility Criteria

SI No. 1: Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. Heads of educational institutions (school, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and are eligible to apply.

60-

31. NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION (BIS)

A-20 and 21, Institutional Area, Sector 62, Noida
Landline No.: 120-4670232 /120-4670255
Fax No.: 120-4670232
Email Id: hnits@bis.org.in
Website: www.bis.org.in

Head of the Institute

Mr. J. Roy Chowdhury
Scientist F and Head
Landline no.: 0120-4670232
Mobile no. 9810561450
Email Id: hnits@bis.org.in
Fax: 0120-4670232

24 hours Emergency/After Office/Holiday Contact Nos

Mr. J. Roy Chowdhury
Scientist F and Head
Telephone no.: 0120-4670232
Mobile No.: 9810561450
Email Id: hnits@bis.org.in
Fax : 0120-4670232

ITEC Course Coordinator

Ms. Priti Bhatnagar
Scientist E
Landline no.: 0120-4670219
Mobile: 9425603660
Email Id: pritibhatnagar0409@gmail.com
Fax: 0120-4670227

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Training Programme on Management Systems	4	31-08-2015	25-09-2015	35
2	International Training Programme on Standardization and Quality Assurance	8	12-10-2015	04-12-2015	35
3	International Training Programme on Laboratory Quality Management Systems	3	01-02-2016	19-02-2016	35

APR 3

Eligibility Criteria

Sl No. 1 to 3: Graduates in science/engineering or technology or post graduates in any discipline. Experience in relevant field is preferred.

38. CENTRAL INSTITUTE OF TOOL DESIGN

A1 to A8, APIE, Balanagar, Hyderabad- 500 037, TS
Landline No.: 40-23774536 /40-23771959
Fax No.: 40-23772658
Email Id: citdplacements@citdindia.org
Website: www.citdindia.org

Head of the Institute

Mr. Shujayat Khan
Principal Director
Landline no.: 04023774536
Mobile no. 9959148618
Email Id: citdplacements@citdindia.org
Fax: 04023772658

24 hours Emergency/After Office/Holiday Contact Nos

Mr. K.N. Reddy
Assistant
Telephone no.: 04023771959
Mobile No.: 9912569575
Email Id: citdplacements@citdindia.org
Fax no.: 04023772658

ITEC Course Coordinator

Mr. V. Udaya Bhaskara Reddy
Dy. Director (Trg.)
Landline no.: 04023776156
Mobile: 9949846777
Email Id: citdplacements@citdindia.org
Fax: 04023772658

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Programmable Logic Controllers for Advanced Automation	10	17-08-2015	23-10-2015	25
2	Design of Jigs and Fixtures With CREO Parametric Software	10	17-08-2015	23-10-2015	25
3	CNC Programming Using Mastercam Software	10	02-11-2015	08-01-2016	25
4	Very Large Scale Integration (VLSI) Design	10	02-11-2015	08-01-2016	25
5	Design of Sheetmetal Forming Tools by using CREO Parametric Software	10	02-11-2015	08-01-2016	25
6	Analysis using ANSYS and Hypermesh Software	10	18-01-2016	25-03-2016	25
7	Design of Die Casting and Plastic Processing Tool by using CREO Parametric Software	10	18-01-2016	25-03-2016	25
8	Mechatronics and its Applications	10	18-01-2016	25-03-2016	25

Eligibility Criteria

SI No. 1 & 8: Degree/diploma in mechanical/production/electrical/electronics/instrumentation/automobile engineering or equivalent with relevant work experience.

SI No. 2,3,5,6 & 7: Degree/diploma in mechanical engineering or equivalent with relevant work experience.

SI No. 4: Degree/diploma in electrical/electronics/instrumentation engineering or equivalent with relevant work experience.

39. CENTRAL SCIENTIFIC INSTRUMENTS ORGANIZATION

CSIR Complex, Library Avenue, Pusa, New Delhi
Landline No.: 11-25843191 /11-25843794
Fax No.: 11-25846290
Email Id: tsiodelhi@gmail.com
Website: www.csio.res.in

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Dharendra Bansal
Scientist-in-charge
Telephone no.: 01128744621
Mobile No.: 9868482342
Email Id: csiodelhi@gmail.com
Fax no.: 01125846290

Head of the Institute

Dr. Amod Kumar
Acting Director
Landline no.: 01722657190
Mobile no. 9872516830
Email Id: director@csio.res.in
Fax: 01722657267

ITEC Course Coordinator

Ms. Shashi Moitra
Principal Technical Coordinator
Landline no.: 01125843794
Mobile: 9810612117
Email Id: shashi.moitra@gmail.com
Fax: 01125846290

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Management Development Programme on Energy Management System and Instrumentation	6	08-07-2015	18-08-2015	25
2	Management Development Program on Operation, Maintenance and Repair of Bio-Medical Equipment	8	09-09-2015	03-11-2015	25
3	Management Development Program on Operation, Maintenance and Repair of Analytical Equipment	8	09-12-2015	02-02-2016	25

Eligibility Criteria

SI No. 1: Graduate/diploma in electrical/electronics/instrumentation engineering or post graduate/graduate in energy management and experience in maintenance/management of electrical systems or practiced industrial /estate engineer having 2 years experience/responsibility of maintaining electrical supply/distribution systems.

SI No. 2: Graduate/diploma in electronics/electrical/instrumentation/bio-medical engineering or post graduate/graduate in physics and electronics having 2 years experience/responsibility of maintenance and management of bio-medical equipment or Medical doctor.

SI No. 3: Graduates/diploma in electronics/electrical/instrumentation/bio-medical/lab technician or a post graduate/graduate in physics/chemistry/pharmacy/medical doctor/bio-chemist/forensic scientist/agricultural research scientist and technologist having 2 years experience/responsibility of maintenance management of analytical equipments.

39. CENTRAL SCIENTIFIC INSTRUMENTS

ORGANIZATION

CSIR Complex, Library Avenue, Pusa, New Delhi
Landline No.: 11-25843191 /11-25843794
Fax No.: 11-25846290
Email Id: csiodelhi@gmail.com
Website: www.csio.res.in

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Dharendra Bansal
Scientist-in-charge
Telephone no.: 01128744621
Mobile No.: 9868482342
Email Id: csiodelhi@gmail.com
Fax no.: 01125846290

Head of the Institute

Dr. Amod Kumar
Acting Director
Landline no.: 01722657190
Mobile no. 9872516830
Email Id: director@csio.res.in
Fax: 01722657267

ITEC Course Coordinator

Ms. Shashi Moitra
Principal Technical Coordinator
Landline no.: 01125843794
Mobile: 9810612117
Email Id: shashi.moitra@gmail.com
Fax: 01125846290

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Management Development Programme on Energy Management System and Instrumentation	6	08-07-2015	18-08-2015	25
2	Management Development Program on Operation, Maintenance and Repair of Bio-Medical Equipment	8	09-09-2015	03-11-2015	25
3	Management Development Program on Operation, Maintenance and Repair of Analytical Equipment	8	09-12-2015	02-02-2016	25

Eligibility Criteria

SI No. 1: Graduate/diploma in electrical/electronics/instrumentation engineering or post graduate/graduate in energy management and experience in maintenance/management of electrical systems or practiced industrial /estate engineer having 2 years experience/responsibility of maintaining electrical supply/distribution systems.

SI No. 2: Graduate/diploma in electronics/electrical/instrumentation/bio-medical engineering or post graduate/graduate in physics and electronics having 2 years experience/responsibility of maintenance and management of bio-medical equipment or Medical doctor.

SI No. 3: Graduates/diploma in electronics/electrical/instrumentation/bio-medical/lab technician or a post graduate/graduate in physics/chemistry/pharmacy/medical doctor/bio-chemist/forensic scientist/agricultural research scientist and technologist having 2 years experience/responsibility of maintenance-management of analytical equipments.

38. CENTRAL INSTITUTE OF TOOL DESIGN

A1 to A8, APIE, Balanagar, Hyderabad- 500 037, TS
Landline No.: 40-23774536 /40-23771959
Fax No.: 40-23772658
Email Id: citdplacements@citdindia.org
Website: www.citdindia.org

Head of the Institute

Mr. Shujayat Khan
Principal Director
Landline no.: 04023774536
Mobile no. 9959148618
Email Id: citdplacements@citdindia.org
Fax: 04023772658

24 hours Emergency/After Office/Holiday Contact Nos

Mr. K.N. Reddy
Assistant
Telephone no.: 04023771959
Mobile No.: 9912569575
Email Id: citdplacements@citdindia.org
Fax no.: 04023772658

ITEC Course Coordinator

Mr. V. Udaya Bhaskara Reddy
Dy. Director (Trg.)
Landline no.: 04023776156
Mobile: 9949846777
Email Id: citdplacements@citdindia.org
Fax: 04023772658

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Programmable Logic Controllers for Advanced Automation	10	17-08-2015	23-10-2015	25
2	Design of Jigs and Fixtures With CREO Parametric Software	10	17-08-2015	23-10-2015	25
3	CNC Programming Using Mastercam Software	10	02-11-2015	08-01-2016	25
4	Very Large Scale Integration (VLSI) Design	10	02-11-2015	08-01-2016	25
5	Design of Sheetmetal Forming Tools by using CREO Parametric Software	10	02-11-2015	08-01-2016	25
6	Analysis using ANSYS and Hypermesh Software	10	18-01-2016	25-03-2016	25
7	Design of Die Casting and Plastic Processing Tool by using CREO Parametric Software	10	18-01-2016	25-03-2016	25
8	Mechatronics and its Applications	10	18-01-2016	25-03-2016	25

Eligibility Criteria

SI No. 1 & 8: Degree/diploma in mechanical/production/electrical/electronics/instrumentation/automobile engineering or equivalent with relevant work experience.

SI No. 2,3,5,6 & 7: Degree/diploma in mechanical engineering or equivalent with relevant work experience.

SI No. 4: Degree/diploma in electrical/electronics/instrumentation engineering or equivalent with relevant work experience.

55. Shriram Institute of Business and Information Technology

UGF South Wing, NBCC Place, Lodhi Road, New Delhi - 110003
Landline No.: 0120-4680800 / 0120-4680800

Fax No.: 0120-4680801
Email Id: sibit@nhinda.com
Website: www.sibit.co.in

Head of the Institute

Mr. I C Sharma
Sr. Executive Director
Landline no.: 01204680800
Mobile no. 9811308006
Fax: 0120-4680801
Email Id: ic.sharma@nhindia.com

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Vikas Srivastava
AGM
Telephone no.: 01204680857
Mobile No.: 9899207922
Fax: 0120-4680801
Email Id: vikas.srivastava@nhindia.com

TCS Course Coordinator

Mr. Vikas Srivastava
Asst. General Manager
Landline no.: 01204680857
Mobile: 9899207922
Fax: 01204680801
Email Id: vikas.srivastava@nhindia.com

S. No. Course Name

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Certificate Course in English Language & IT Proficiency	9	09-07-2015	09-09-2015	20
2	Certificate of Proficiency in Graphic Designing and English Communications	10	09-07-2015	18-09-2015	20
3	Certificate Course in Computer Hardware and Networking (including A+, N+, CCNA, IT Security and Exposure to ITIL and Cloud Computing)	12	16-09-2015	11-12-2015	15
4	Diploma Course for Proficiency in Spoken English & Business Communication	10	16-09-2015	25-11-2015	20
5	Advanced Certificate course in English Language & IT Proficiency	9	07-10-2015	08-12-2015	20
6	Diploma Course for Proficiency in Spoken English & Business Communication	10	14-10-2015	25-12-2015	20
7	Advanced Certificate Course in English Language & IT Proficiency	9	04-11-2015	05-01-2016	20
8	Advanced Certificate Course in Foreign Trade and International Business	10	21-12-2015	29-02-2016	15

Eligibility Criteria

SI No. 1, 5 & 7: Must have completed high school.

SI No. 2, 4 & 6: Must have completed higher secondary school.

SI No. 3: Must have completed higher secondary schools. The participants do not need to know any specific IT skills but it is expected that they should have familiarity with the basic computing environment.

SI No. 8: Must have completed high school with interest in international business specialization.

56. SOCIETY FOR DEVELOPMENT STUDIES

India Habitat Centre, Core 6A, 2nd floor, Lodhi Road,
New Delhi

Landline No.: 011-24699368

Fax No.: 011-24699368

Email Id: sds@nda.vsnl.net.in

Website: www.sdsindia.org

24 hours Emergency/After Office/Holiday Contact Nos

Mr. Bachan Prasad

Senior Executive Training

Telephone no.: 011-24699368

Mobile No.: 9871745669

Fax No.: 011-24699369

Email Id: bachanp@yahoo.com

S. No. Course Name

- | S. No. | Course Name | Duration
(in weeks) | Start Date | End Date | Seats
(Max) |
|--------|---|------------------------|------------|------------|----------------|
| 1 | Seventeenth Advanced Course on Need Assessment, Monitoring, Evaluation and Information Generation Techniques for Decentralized Governance with Particular Reference to Proposed Un-sustainable Development Goal | 6 | 05-07-2015 | 15-08-2015 | 20 |
| 2 | Ninth Advanced HRD Programme on National and Municipal Finance, Expenditure Management & Performance Outcomes, with Particular Reference to Proposed Un-sustainable Development Goals | 4 | 06-09-2015 | 03-10-2015 | 20 |

SI No. 1: Graduate / post graduate. Must possess 10 years work experience.

SI No. 2: Graduate/Post graduate in Social Science/ Engineering/ Planning/ Finance/ Business Management & Administration. Must possess 10-15 years work experience.

Head of the Institute

Dr. V D Lall
Director General

Landline no 011-24699368

Mobile no 9818349301

Fax: 011-24699369

Email Id: sds@nda.vsnl.net.in

TCS Course Coordinator

Dr. Kaushalesh Lal

Professor

Landline no.: 011-24699368

Mobile No. : 9868599770

Fax: 011-24699369

Email Id: klal_ig@yahoo.com