

Government of the People's Republic of Bangladesh
Secondary & Higher Education Division
Ministry of Education
www.moedu.gov.bd

No: 37.00.0000.084.07.007.08 (part-3)-106

Date: 27.04.2017

From: Md. Jahirul Islam
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: To attend the program on "Reinventing How Technology Works for You" to be held from 02-05 May 2017 in Singapore.

Sir,


The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the above mentioned program under the following terms and conditions described in para 2:

Sl.	Name & Designation	Offices
01.	Prof. Md. Sirajul Islam Project Director	Development of Selected Non-Government Colleges along with ICT Facilities for Improving Quality of Education Project
02.	Prof. Dr. Mohd. Mozammel Hossain Chowdhury Director (Finance & Procurement)	Directorate of Secondary and Higher Education, Dhaka

Para 2:

- All the expenses during their stay including air ticket, accommodation, food & transport (except personal expenses) will be covered by HP.
 - They will not be provided any part of the salary and allowances in foreign currency.
 - The period of their stay abroad including transit period will be treated as on duty.
 - They will not be allowed to stay abroad more than the approved period.
 - They will have to submit a report to the Secondary & Higher Education Division, Ministry of Education within 15(fifteen) days of their return.
2. This is issued with the approval of the competent authority.

Sincerely yours'


(Md. Jahirul Islam)
Deputy Secretary
Phone: 9569726

e-mail : ds_training@moedu.gov.bd
Date: 27.04.2017

No: 37.00.0000.084.07.007.08 (part-3)-106/1(18)

Copy for information and necessary action to: (Not according to seniority):

- The Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
- The Secretary, Ministry of Foreign Affairs, Dhaka.
- H.E The Ambassador Royal Embassy of Singapore, House# 5 (NEL), Road# 83, Gulshan#2, Dhaka
- H.E The Ambassador, Embassy of the People's Republic of Bangladesh, 101 Thomson Road# 05-04, United Squire, Singapore.
- Additional Secretary (Admin & Finance)/Development, Secondary and Higher Education Division, Ministry of Education, Dhaka.
- Director General, Directorate of Secondary and Higher Education, Dhaka.
- Project Director, Development of Selected Non-Government Colleges along with ICT Facilities for Improving Quality of Education Project, Dhaka.
- Director General, Directorate of Immigration & Passport, Dhaka.
- Prof. Dr. Mohd. Mozammel Hossain Chowdhury, Director (Finance & Procurement), Directorate of Secondary and Higher Education, Dhaka.
- P.S to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. -----
- Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Royal Embassy of Singapore in Dhaka for issuing visa in favor of them)
- Senior System Analyst, Secondary and Higher Education Division, Ministry of Education (with a request to publish in the web site).
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


(Md. Jahirul Islam)
Deputy Secretary