

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Section-1 (Adm. & Est.)
www.moedu.gov.bd

No- 37.00.0000.061.025.45.2013(Part-1)-

Date: 20 February 2017

From : Shazia Afreen
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: Government sanction to attend the Study Tour in Philippines & Australia from 23 March - 03 April, 2017 or nearest possible date.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the Study Tour under the following terms & conditions:

- a) Mr.A.M.M. Azhar, Chairman (Additional Secretary), Non-Government Teacher's Registration & Certification Authority (N.T.R.C.A), Dhaka.
- b) Mr. Chowdhury Mufad Ahmed, Additional Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
- c) Mr. Md. Touhidur Rahman, Director (Deputy Secretary), N.T.R.C.A, Dhaka.
- d) Ms. Deena Parveen, Deputy Director, N.T.R.C.A, Dhaka.
- e) Ms. Nasima Akter, Assistant Director, N.T.R.C.A, Dhaka.
- f) Ms. Farhana Yeasmin Janey, Assistant Director, N.T.R.C.A, Dhaka.

2. Terms & conditions :

- a) All expenses of this Program will be borne by N.T.R.C.A.
- b) They will not be provided any part of their salary and allowances in foreign currency;
- c) The period of their stay in abroad including transit period will be treated as on duty;
- d) They will not be allowed to stay abroad more than the approved period;
- e) They will have to submit a report to the Secretary, Secondary & Higher Education Division, Ministry of Education of their return;

3. This is issued with the approval of the competent authority.

sd/-
(Shazia Afreen)
Senior Assistant Secretary
Phone: 9549130
e-mail : sas_admin1@moedu.gov.bd

No- 37.00.0000.061.025.45.2013(Part-1)-186

Date: 20 February 2017

Copy for information and necessary action to: (Not according to seniority):

1. The Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. The Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. The Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat/Prime Minister's Office, Tejgaon, Dhaka.
4. The Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
5. The Secretary, Ministry of Foreign Affairs/Security Service Division, Ministry of Home Affairs, Dhaka.
6. H.E. The High Commissioner, High Commission of Australia, 184, Gulshan Avenue, Gulshan-2, Dhaka.
7. H.E. The High Commissioner, High Commission of Bangladesh, 57, Culgoa Circuit, O'Malley, ACT 2606, Canberra, Australia.
8. H.E. The Ambassador, Embassy of the People's Republic of Philippines, House # 6, Road # 101, Gulshan # 2, Dhaka.
9. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh, 2nd Floor, Universal-Re Building, 106 Paseo de Roxas, Makati City, Metro Manila, Philippines.
10. Additional Secretary (Admin & Finance), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
11. Mr. A. M. M. Azhar, Chairman (Additional Secretary), Non-Government Teachers' Registration & Certification Authority (N.T.R.C.A), Dhaka.
12. Mr. Chowdhury Mufad Ahmed, Additional Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
13. PS to Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
14. Mr. Md. Touhidur Rahman, Director (Deputy Secretary), N.T.R.C.A, Dhaka.
15. Director General, Directorate of Immigration & Passport, Dhaka.
16. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to The Embassy of Philippines & Australia in Dhaka for issuing visa in favor of them)
17. P S to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
18. Director, Hazrat Shahjalal International Airport, Dhaka.
19. Ms. Deena Parveen, Deputy Director, N.T.R.C.A, Dhaka.
20. Ms. Nasima Akter, Assistant Director, N.T.R.C.A, Dhaka.
21. Ms. Farhana Yeasmin Janey, Assistant Director, N.T.R.C.A, Dhaka.
22. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
23. Protocol Officer, Ministry of Education, Bangladesh Secretariat, Dhaka.
24. Account Officer, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
25. Account Officer, N.T.R.C.A, Dhaka.


(Shazia Afreen)
Senior Assistant Secretary