

Government of the People's Republic of Bangladesh
Technical & Madrasah Education Division
Ministry of Education
Planning-1
www.moedu.gov.bd

Date: 05.01.2017

No: 37.00.0000.124.16.152.16-268
From: Md. Nazrul Islam
Assistant Chief

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: Government sanction to attend the "Mid Level Manager's Program (HOD 5th Batch) to held from 14-24 January 2017 in Singapore or nearest possible date.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned program under the following terms and conditions:


Mid Level Manager's Program (HOD 5th Batch)

SL	Name & Designation	Name of Office	Remarks
1.	Mr. Monjurul Kader Joint Secretary and Director (PIW)	Directorate of Technical Education, Dhaka.	(Team Leader)
2.	SM Mahabubur Rahman Deputy Secretary	Technical & Madrasah Education Division Ministry of Education	Participants
3.	Mr. Md. Jahirul Islam Chief Instructor (Non-Tech)	Patuakhali Polytechnic Institute	Deputy Leader
4.	Mr. K.M. Rawshan Habib Chief Instructor (Non-Tech)	Sirajganj Polytechnic Institute	Coordinator
5.	Mr. Md. Asaduzzam Chief Instructor (Non-Tech)	Thakurgaon Polytechnic Institute	Participants
6.	Mrs. Jafrina Akhter Khanam Chief Instructor (Non-Tech)	Kishoregonj Polytechnic Institute	Participants
7.	Mr. Md. Abdul Latif Patwary Chief Instructor (Civil Wood)	Bangladesh-Sweden Polytechnic Institute	Participants
8.	Mr. Debabrata Kumar Nath Chief Instructor (Non-Tech)	Lakshmipur Polytechnic Institute	Participants
9.	Mr. Md. Ashraful Alam Workshop Super (Ceramic)	Bangladesh Institute of Glass and Ceramic	Participants
10.	Mr. Md. Golam Nabi Workshop Super (Power)	Comilla Polytechnic Institute	Participants
11.	Mr. S.M. Ishaque Workshop Super (Power)	Faridpur Polytechnic Institute	Participants
12.	Mr. Md. Mofakharul Islam Instructor (Tech), Printing	Graphic Arts Institute	Participants
13.	Mrs. Shahena Begum Instructor (Non-Tech)	Dhaka Mohila Polytechnic Institute	Participants
14.	Mr. Md. Jeyaul Haque Instructor (Non-Tech)	Rangpur Polytechnic Institute	Participants
15.	Mr. Md. Jainal Abedin Instructor (Non-Tech)	Pabna Polytechnic Institute	Participants
16.	Mr. Md. Habib Uddin Instructor (Non-Tech)	Mymensingh Polytechnic Institute	Participants
17.	Mr. Md. Abul Hashem Instructor (Non-Tech)	Sylhet Polytechnic Institute	Participants
18.	Md. Jamshed Alam Chief Instructor (Textile)	Institute of Science & Technology (ISTT), Dhaka.	Private Poly
19.	Dr. Md. Anwarul Hoque Program Officer	Skills and Training Enhancement Project	Participants
20.	Mr. Mohammad Abdul Majed Assistant Program Officer	Skills and Training Enhancement Project	Participants

- a. All expenses related to this participation will be borne by the skills & training Enhancement Project (Step) For serial no 01 & 02 participants and for other participants their own institute will bear the expenses.
- b. They will not be provided any part of the salary and allowances in foreign currency.
- c. The period of their stay abroad including transit period will be treated as on duty.
- d. They will not be allowed to stay abroad more than the approved period.
- e. They will have to submit a report to the Ministry of Education within 15 (fifteen) days of their return.



2. This is issued with the approval of the competent authority.



05-01-2017
(Md. Nazrul Islam)
Assistant Chief
Phone: 9550830

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Copy for information and necessary action to: (Not according to seniority):

1. The Secretary, Technical & Madrasa Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E The Ambassador, Embassy of Royal Singapore, House# 5 (NEL), Road# 83, Gulshan#2, Dhaka.
4. H.E The Ambassador, Embassy of the People's Republic of Bangladesh, 101 Thomson Road# 05-04, United Squire, Singapore.
5. Additional Secretary (Admin & Finance)/Development, Ministry of Education, Dhaka.
6. Director General, Directorate of Technical Education, Dhaka.
7. Project Director, Skills & Training Enhancement Project (STEP), Dhaka.
8. Director General, Directorate of Immigration & Passport, Dhaka.
9. Principal,
10. Mr/Mrs.....
11. P.S to the Secretary, Technical & Madrasa Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Senior Programmer, Technical & Madrasa Division, Ministry of Education, (With a request to publish the G.O. in the website).
14. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of Singapore in Dhaka for issuing visa in favor of them)
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


05-01-2017
(Md. Nazrul Islam)
Assistant Chief