

Government of the People's Republic of Bangladesh
Ministry of Education
Section-1 (Adm. & Est.)
www.moedu.gov.bd

No- 37.00.0000.061.25.20.2016-

Date: 31.08.2016

From : Shazia Afreen
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: Invitation lugano VIII Meeting, 26-29 September 2016, Lugano (Switzerland).

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh Mr. Monjur Hossain, Secretary, Bangladesh National Commission for UNESCO to attend the above mentioned meeting under the following terms & conditions :

- 1.1 His accommodation, meal and round-trip airfare will cover by the organizer, Pocket money and other related allowances will be borne by Bangladesh National Commission for UNESCO (BNCU);
- 1.2 He will not be provided any part of the salary and allowances in foreign currency;
- 1.3 Period of his stay abroad including transit period will be treated as on duty;
- 1.4 He will not be allowed to stay abroad more than their approved period;
- 1.5 He will have to submit a report to the Ministry of Education within 15 (Fifteen) days of his return.

2.1. This is issued with the approval of the competent authority.


Sd/-
(Shazia Afreen)
Senior Assistant Secretary
Phone: 9549130
e-mail : SAS_admin1@moedu.gov.bd

No- 37.00.0000.061.25.20.2016- 1119/1(16)

Date: 31.08.2016

Copy for information and necessary action to: (Not according to seniority):

1. The Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E The Ambassador of the People's Republic of Bangladesh, Rue de Lausanne 65, P.O. Box 1202, Geneve, Switzerland.
5. H.E The Ambassador, People's Republic of Switzerland, Bay's Edge water, 8th Floor. Plot 12, North Avenue, Gulshan-2, Dhaka-1212.
6. Additional Secretary (Admin & Finance), Ministry of Education, Bangladesh Secretariat, Dhaka.
7. PS to Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
8. Mr. Monjur Hossain, Secretary, Bangladesh National Commission for UNESCO, Palashi-Nilkhat, Dhaka.
9. Director General, Directorate of Immigration & Passport, Dhaka.
10. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to The Embassy of Switzerland in Dhaka for issuing visa in favor of him)
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. P S to Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
13. Nicolas Mathieu, Secretary General, Swice Commission for UNESCO, c/o Federal Department of Foreign Affairs FDFA, UNESCO Section, Bundesgasse 28, CH-3008 Beme.
14. ✓ Programmer, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the GO at MoE website).
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
16. Account Officer, Bangladesh National Commission for UNESCO, Palashi-Nilkhat, Dhaka.


(Shazia Afreen)
Senior Assistant Secretary