

Government of the People's Republic of Bangladesh
Secondary & Higher Education Division
Ministry of Education

No: 37.00.0000.084.01.003.15 (part)- ০৬

Date: 11.01.2017

From: Md. Abdul Mannan
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.


Subject: Government's approval to attend the program on "Virtual Class Room Support and Management Visit for BdREN and University Team" to be held from 29 January to 04 February 2017 in Kent State University, USA.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned program under the following terms and conditions of para 2:

Sl.	Name & Designation	Offices
01.	Dr. Md Saiful Islam Professor and Director	Institute of Information and Communication Technology, Bangladesh University of Engineering and Technology, Dhaka
02.	Dr. Muhammad Ali Ashraf Professor	Department of Farm Structure and Environment Engineering Bangladesh Agricultural University, Mymensingh
03.	Dr. Kazi Muheymun-Us-Sakib Professor and Director	Institute of Information Technology, University of Dhaka
04.	Mohammad Atiqur Rahman Director (Network Operations)	BdREN, HEQEP

Para 2:

- a. All expenses related to their participation will be borne by the Kent State University, USA.
 - b. They will not be provided any part of the salary and allowances in foreign currency.
 - c. The period of their stay abroad including transit period will be treated as on duty.
 - d. They will not be allowed to stay abroad more than the approved period.
 - e. They will have to submit a report to the Ministry of Education within 15(fifteen) days of their return.
2. This is issued with the approval of the competent authority.



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(Md. Abdul Mannan)
Deputy Secretary
Phone: 9574090


e-mail : ds_training@moedu.gov.bd
Date: 11.01.2017

No: 37.00.0000.084.01.003.15 (part)- ০৬/১(২৩)

Copy for information and necessary action to: (Not according to seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. The Ambassador, Embassy of The People's Republic of Bangladesh, Washington DC, 3510 International Drive, Washington DC 20008, USA.
4. H.E. The Ambassador Extraordinary and Plenipotentiary, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka.
5. Vice Chancellor, Institute of Information and Communication Technology, Bangladesh University of Engineering and Technology, Dhaka.
6. Vice Chancellor, Department of Farm Structure and Environment Engineering Bangladesh Agricultural University, Mymensingh.
7. Vice Chancellor, Institute of Information Technology, University of Dhaka.
8. Additional Secretary (Admin & Finance)/Development, Secondary and Higher Education Division, Ministry of Education, Dhaka.
9. Project Director, Higher Education Quality Enhancement Project (HEQEP), Dhaka.
10. Director General, Directorate of Immigration & Passport, Dhaka.

11. Director General, Directorate of Secondary and Higher Education, Dhaka.
12. P.S to Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Mr. -----.
15. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of USA in Dhaka for issuing visa in favor of them)
- ✓ 16. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education (with a request to publish in the web site).
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


11.01.2017
(Md. Abdul Mannan)
Deputy Secretary