

**To be replaced with same memo and date**

Government of the People's Republic of Bangladesh

Ministry of Education

Section-23(Training)

[www.moedu.gov.bd](http://www.moedu.gov.bd)

No: 37.00.0000.084.01.002.16-488

Date: 13.11.2016

From: Dr. Srikanta Kumar Chanda  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject: Government sanction to attend the "Advanced Certificate Course on Information and Communication Technology in Education and Training" and "Advanced Certificate Course on Curriculum Design and Instructional Materials Development" to be held from 30 November 2016 to 24 January 2017 at National Institute of Technical Teachers Training and Research (NITTTR), Chennai in India.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned program under the following terms and conditions:

Sl.	Name and Designation	Offices	Name of the Program
1.	Muhammad Mofizur Rahman Assistant Professor (Mathe)	Directorate of Secondary and Higher Education	Advanced Certificate Course on Information and Communication Technology in Education and Training
2.	Mohammad Humayun Kabir Research Officer	National Curriculum and Text Book Board	Advanced Certificate Course on Curriculum Design and Instructional Materials Development
3.	Umme Kulsum Research Officer	National Curriculum and Text Book Board	Advanced Certificate Course on Curriculum Design and Instructional Materials Development

- All of expenses related to thier participation will be borne by the organizer.
- They will not be provided any part of the salary and allowances in foreign currency.
- The period of their stay abroad including transit period will be treated as on duty.
- They will not be allowed to stay abroad more than the approved period.
- They will have to submit a report to the Ministry of Education within 15(fifteen) days of their return.

- This is issued with the approval of the competent authority.

(Dr. Srikanta Kumar Chanda)

Deputy Secretary

e-mail : [ds\\_training@moedu.gov.bd](mailto:ds_training@moedu.gov.bd)

Phone: 9574090

Date: 13.11.2016

No: 37.00.0000.084.01.002.16-488/I(19)

**Copy for information and necessary action to: (Not according to seniority):**

- 1) The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, Dhaka.
- 3) H.E.The High Commissioner, High Commission of the People's Republic of Bangladesh, EP-39, Dr.S.Radhakrishnan Magr. Chanakypauri, New Delhi-110021, India.
- 4) H.E.The High Commissioner, High Commission of India, House #2, Road # 142, Gulshan, Dhaka.
- 5) Additional Secretary (Admin & Finance)/Development), Ministry of Education, Dhaka.
- 6) Director General, Directorate of Immigration & Passport, Dhaka.
- 7) Director, General, Directorate of Secondary and Higher Education, Dhaka.
- 8) Chairman, National Curriculum and Text Book Board, Dhaka.
- 9) Mr/Mrs .....
- 10) P.S to Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 11) Director, Hazrat Shahjalal International Airport, Dhaka.
- 12) Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of India in Dhaka for issuing visa in favor of them)
- 13) Senior System Analyst, Ministry of Education (with a request to publish in the web site).
- 14) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

(Dr. Srikanta Kumar Chanda)  
Deputy Secretary