

Government of the People's Republic of Bangladesh
Ministry of Education
Section-I (Adm. & Est.)
www.moedu.gov.bd

No- 37.00.0000.061.25.20.2016-

Date: 15.11.2016

From: Shazia Afreen
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: Government sanction to attend the Workshop on "Security Sector Development in the Indian Ocean Region: National Priorities and Regional Approaches" to be held in Honolulu, Hawaii, USA 5-9 December, 2016.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following official to attend the above mentioned program under the following terms & conditions:

Sl.No.	Name, Designation & Offices	Program	Country	Period
1.	Md. Aminul Islam Khan Joint Secretary Ministry of Education.	"Security Sector Development in the Indian Ocean Region: National Priorities and Regional Approaches"	Honolulu, Hawaii, USA	5-9 December, 2016

- 1.1 Round-trip air tickets, accommodations and workshop meals will cover by the organizer. Pocket money, Terminal charge, Transit allowance other meals and private insurance expenses will be borne by Ministry of Education;
 - 1.2 He will not be provided any part of the salary and allowances in foreign currency;
 - 1.3 The period of his stay abroad including transit period will be treated as an duty;
 - 1.4 He will not be allowed to stay abroad more than his approved period;
 - 1.5 He will have to submit a report to the Ministry of Education within 15 (Fifteen) days of their return;
- 2.1. This is issued with the approval of the competent authority.

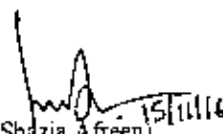
Sd/-
(Shazia Afreen)
Senior Assistant Secretary
Phone: 9549130
e-mail: SAs_admin1@moedu.gov.bd

No- 37.00.0000.061.25.20.2016- 1458

Date: 15.11.2016

Copy for information and necessary action to: (Nat according to seniority):

1. The Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. The Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
4. The Secretary, Ministry of Foreign Affairs, Dhaka.
5. H.E The Ambassador of the People's Republic of Bangladesh, Washington DC, 3510 International Drive, Washington DC 20008, USA
6. H.E The Ambassador Extraordinary and Plenipotentiary, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka.
7. Additional Secretary (Adm & Finance/Development), Ministry of Education, Bangladesh Secretariat, Dhaka.
8. Md. Aminul Islam Khan, Joint Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
9. PS to Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
10. Daniel P. Leaf, Lieutenant General, U.S. Air Force (Retired), Director, USA.
11. Director General, Directorate of Immigration & Passport, Dhaka.
12. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to The Embassy of USA in Dhaka for issuing visa in favor of him)
13. Deputy Secretary (Training), Ministry of Education, Bangladesh Secretariat, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Senior System Analyst, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the GD at M&E website).
16. PS to Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
18. Account Officers, Ministry of Education, Bangladesh Secretariat, Dhaka.


(Shazia Afreen)
Senior Assistant Secretary