

(To be replaced with same memo and date)

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Section-1 (Adm. & Est.)
www.moedu.gov.bd

No- EDU/Admin:1/2-6/2012/111

Date : 01 February 2017

Office Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for Ms. Roohi Rahman, Additional Secretary, Secondary & Higher Education Division, Ministry of Education along with her son Iktisad Rashid & mother Ms. Selima Begum to visit United Kingdom and Cyprus from 12 February 2017 to 26 February 2017 or a total of 15 (Fifteen) days from the date of travel an Ex-Bangladesh leave (Rest and Recreation Leave) under the following terms and conditions:

- a. She will bear the cost of travel from her own resources including her mother & son, the government will not have any financial responsibilities for the travel.
 - b. She will not be allowed to stay abroad more than the approved period
 - c. She will not be provided any part of the salary and allowances in foreign currency during her stay in abroad.
2. This is issued with the approval of the competent authority.


(Shazia Afreen)

Senior Assistant Secretary

Phone: 9549130

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Distribute (Not according to seniority):

1. Additional Secretary (Admin & Finance/Non-govt. Secondary), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
2. Ms. Roohi Rahman, Additional Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
3. PS to Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
4. P S to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
5. ✓ Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the office order at MoE website).
6. Office copy.