

Government of the People's Republic of Bangladesh

Ministry of Education
Secondary and Higher Education Division
Section-1 (Adm. & Est.)
www.moedu.gov.bd

Memo: 37.00.0000.061.025.15.2016- 289

Date: 27.03.2017

Subject: Participation in the Professional Development Program under the Project of "Strengthening Government through Capacity Development of the BCS Cadre Officials from 16.05.2017 to 28.05.2017, Duke University, U.S.A."

Ref: Ministry of Public Administration, Planning Cell-2, Memo no: 05.00.0000.239.25.092.2016-921, dated 14.03.2017.

With reference to the subject mentioned above, the undersigned is directed to accord the administrative approval of Mr. Md. Zahidul Islam (Additional Secretary), Project Director, College Education Development Project (CEDP), Dhaka to participate in the Professional Development Program under the Project of Strengthening Government through Capacity Development of the BCS Cadre Officials from 16.05.2017 to 28.05.2017 in the Duke University, U.S.A. (or from the nearest possible date).

02. The approval is accorded in line with the terms and conditions placed hereinafter:
- While on training he will be treated as on duty;
 - He will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - All the expenses will be borne from the project fund;
 - He will not be allowed to stay abroad more than the approved period;
 - After completion of the training he will have to submit a report in the Individual Action Plan (IAP) form to the Ministry of Public Administration.


Sd/-
(Shazia Afreen)
Senior Assistant Secretary
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Copy for kind information and necessary action to (not in the line with the seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary to The Prime Minister, Prime Minister's Office, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- H.E. Ambassador, Embassy of the People's of Bangladesh, Washington Dc. U.S.A. K Street.
- H.E. Ambassador, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka-1212.
- Professor Roy Kelly, Duke Centre for International Development, Duke University, U.S.A.
- Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- Mr. Md. Zahidul Islam (Additional Secretary), Project Director, College Education Development Project (CEDP), Dhaka
- Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka.
- PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
- Accounts Officer, College Education Development Project (CEDP), Dhaka
- Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.


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